



IPAC NS Life Events

Purpose:

To provide a consistent and transparent process for the recognition of chapter members who experience life events.

Definitions:

Personal Life Event - An event experienced by a chapter member, such as childbirth or adoption of a child, marriage, death of an immediate family member (spouse or partner, child, parent, brother, sister), scheduled short term illness or injury requiring short term absence from work (i.e. scheduled or planned surgery).

Extenuating Hardship – A major event experienced by a member that has a significant negative impact on the life of the member such as a house fire, serious illness or accident requiring hospitalization or injury resulting in the inability to work or long term rehabilitation, sudden onset of care giving requirements for children, parent, spouse or partner.

Retirement Award – Recognition of a current member who is resigning or retiring from the chapter.

Certification in Infection Control (CIC) Achievement – Recognition of an IPAC NS member who has successfully passed the CIC examination. This includes individuals who have successfully recertified in infection control.

Procedure:

Any current chapter member who is aware of a life event, extenuating hardship, retirement or a newly certified member may notify a member of the IPAC NS executive.

To protect the privacy of individual chapter members, any member who is notifying the IPAC NS executive of a life event, extenuating hardship, retirement or new certification of another member is responsible to ensure that the member has provided verbal consent to share that information.

The executive member will notify the remainder of the executive regarding the life event and the recommended chapter response will be followed.

Any discrepancies of the chapter response will be discussed by the executive who will vote on the issue. A majority vote (50% plus 1) is required to proceed with a recommendation.

Consideration for recognition of a life event from an IPAC Canada chapter member outside of IPAC NS will be considered. On behalf of IPAC NS, the event and a chapter response will be discussed by the executive. Executive will vote on the recommendation and a majority vote (50% plus 1) is required to proceed.

Chapter Response:

Personal Life Event: IPACNS secretary (or delegate) will send a card

Extenuating Hardship: Executive meeting called to discuss options for support and who will complete the response. The response may vary depending on the circumstances and need and will be kept within a monetary range of \$100-\$250 dollars.

Retirement Award:

- Active member – a current member who has regularly attended the general meetings (attended at least 50% of scheduled chapter meetings in person or through other technology) **or** has served on the executive or education committee at any time during their membership.

IPACNS secretary (or delegate) will send a card and a small gift (pre-determined by Executive within a monetary range of \$15-\$25). As an alternative, if the member will be attending their last meeting the award may be presented at the meeting by any member of the executive.

- Non active member – A current member who has not regularly attended the general meetings (less than 50% of scheduled chapter meetings, in person or through other technology).

IPACNS secretary (or delegate) will send a card

CIC Achievement: IPAC NS president (or delegate) will acknowledge CIC achievement on a yearly basis at a regular IPAC NS meeting or during the annual IPAC NS educational symposium. Those who are newly certified in that calendar year (first time certified) will be presented with a CIC card holder or other small gift. Those who have successfully re-certified in that calendar year will receive a congratulatory card.